

CURRICULUM VITAE

MANUEL JIMENEZ

(415) 244-5305

sfesquire@gmail.com

sfesquire.com

Legal Experience

07/04 - Present **State Bar of California**, San Francisco, California

Senior Trial Counsel (01/2012 - 04/2017). Presently assigned to the Appellate Team.

Conducted all phases of prosecutions of attorneys alleged to have engaged in professional misconduct, from legal advising investigators through trial. Tried numerous cases, including disbarment, moral character and reinstatement matters. Conducted multiple filings pursuant to Business and Professions Code sections 6180/6190 and 6126.3. Repeatedly worked with expert witnesses, including experts in handwriting analysis, psychology and foreclosure prevention and loss mitigation, and trusts and estates law.

- Senior Trial Counsel (04/2018 - Present)
- Supervising Attorney (04/2017 - 04/2018)
 - Supervised Non-Attorney Unauthorized Practice of Law Team
- Senior Trial Counsel (01/2012 - 04/2017)
 - Calibration Attorney/Paralegal Supervisor (01/2012 - 08/2012)
 - Investigator Supervisor (03/2014 - 02/2016)
- Deputy Trial Counsel (07/2004 - 01/2012)

04/12 - 12/18 **John F. Kennedy University**, Pleasant Hill, California

Adjunct Faculty. Lecturer; taught legal ethics in the Legal Studies Department within the John F. Kennedy University, School of Law. The class involved study and analysis of the American Bar Association's Model Code and Model Rules, and the relevant rules and statutes applicable to California.

03/03 - 03/04 **King & Perl**, Santa Rosa, California

Trial Attorney. Conducted various aspects of litigation practice; motion practice, discovery/depositions, court appearances, and jury trials. The practice included utilizing expert witnesses, including accident reconstructionists, biomechanists and medical doctors.

08/02 - 03/03 **Litwack and Litwack**, Queens, New York

Litigation Associate. Handled a caseload of litigation matters in a general practice law office. Handled matters requiring court appearances, hearings, filings, legal research, and extensive client contact.

09/98 - 07/02 **Queens County District Attorney's Office**, Kew Gardens, New York

Assistant District Attorney. Organized Crime and Rackets/Supreme Court Trial Bureaus. Handled a full range of criminal litigation, from arraignment and indictment through trial and verdict. Handled matters involving charges of enterprise corruption, sexual assault, robbery, auto theft, and assault. Conducted jury trials in felony and misdemeanor matters. Conduct investigations into criminal organizations. Oversaw a team of New York Police Department Detectives in the execution of wiretaps during criminal investigations.

Education/Course Work

2015 - Present **Berkeley Extension** (Certificate Program for Leadership and Management)

Courses:

- Employee Relations [BUS ADM X454.4] (Grade received “A”)
- Managing Change and Ambiguity in the Workplace [BUS ADM X411.9]

2015 **Stanford Continuing Studies**

- The Exceptional Leader [WSP 179] (Grade received “A”)

2006 **San Francisco State University** (2 Masters Level Courses)

- Managing Human Resources (Grade Received; “A”)
- Introduction to Public Administration and Public Policy (Grade Received; “A”)

1998 **Fordham University School of Law, J.D.**

- Stein Scholar, Stein Center of Ethics and Public Interest Law
- Archibald R. Murray Public Service Award
- Fordham Environmental Law Journal

1994 **University of California at Berkeley, B.A.**

Community Activities

2011 - 2013 **Bicycle Pedestrian Advisory Committee**, Lafayette, California.

2004 **Treasure Island Development Authority, Citizens Advisory Board**, San Francisco, CA

2004 **Child Nutrition & Physical Activity Task Force**, San Francisco, CA

2001 **Board of Adjustments**, Edgewater, NJ

Military Service

1988-1994 **United States Marine Corps (Reserve)**, El Toro Marine Corps Air Station, California

- Avionics technician for F/A-18 Hornet Fighter Aircraft (MOS 6317).
- Completed the Marine Corps Non-Commissioned Officer Course.

Admissions: State of California/New York State

Legal Publications:

Jimenez, M. (2019) Professional Competence is a Condition Precedent to Effective Management-An Argument for Practice Leaders in Legal Service Organizations. *International Journal of Law and Public Administration*, 2(2), pp. 34-40.

You're the Attorney. You're responsible. Recognizing Potential Issues Related to Paralegal Utilization. Contra Costa County Bar Association (November 2016)

Before the Bar. Los Angeles Lawyer Magazine (April 2010) (33 L.A. Law 28)